

Admission Requirements for Doctoral Studies

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m.p.
Prof. Ing. Jiří Kolísko, Ph.D.
director



Overview of changes

Provision	Further identification of the change and justification of the change compared to the previous version

List of annexes

List of related documents

Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Act), as amended

Art 1. Subject

- 1.1 Doctoral study programme: **Structural materials, testing and reliability in civil engineering**
- 1.2 Classification of Education Fields (CZ-ISCED-F 2013): 0732 Civil Engineering Study
- 1.3 Program code: P0732D260031
- 1.4 The programme is conducted at CTU in Prague, Klokner Institute (hereinafter "CTU KI"), in accordance with the Study and Examination Rules for Students of the CTU in Prague and with the Statute of the CTU in Prague
- 1.5 Form of study: full-time, part-time
- 1.6 Standard study duration: 4 years
- 1.7 Academic degree awarded: Doctorate (Ph.D.)
- 1.8 The dates for commencement of study and for submitting applications are specified each academic year by a *Directive of the Director of the Klokner Institute providing supplementary conditions of admission to the doctoral study programme P0732D260031 (hereinafter "Directive of the Director of CTU KI providing supplementary conditions")*.

Art 2. Requirements for admission to study

- 2.1 Completion of a university Master's degree.
- 2.2 Submission of a written application in the prescribed manner.
- 2.3 Proof of payment of the application fee.
- 2.4 Successful completion of the admission procedure.

Art 3. Application

- 3.1 Requirements for the application for study:
 - 3.1.1 The applicant registers by submitting an "Application for admission to doctoral studies" through the online system <https://application-form.cvut.cz>. The application, with all required attachments uploaded, shall be sent to the Study Department of CTU KI.
Alternatively, the applicant may print, complete and submit the application (including all required attachments) to the Secretariat of CTU KI. The Word template is available at <https://www.klok.cvut.cz/en/for-applicants>.
 - 3.1.2 Applicants must indicate their proposed dissertation topic from the list published at <https://www.klok.cvut.cz/doctoral-studies/topics-of-doctoral-theses>.
- 3.2 Required attachments:
 - 3.2.1 Proof of payment of the application fee. The amount is specified each academic year by the *Directive of the Director of CTU KI providing supplementary conditions* in accordance with CTU's regulation of Fees associated with the study.
 - 3.2.2 A brief curriculum vitae.

- 3.2.3 Officially certified documents of education: a copy of the Master's degree diploma and a diploma supplement or final state examination certificate if already available.
- 3.2.4 Applicants with prior education from a foreign university: An officially certified copy of the Decision on Recognition of Required Education (diploma nostrification) in the Czech Republic, with an officially certified copy of the nostrification supplement. Nostrification may be replaced by validation of foreign university education at CTU in Prague, in accordance with <https://www.cvut.cz/en/validation-of-foreign-university-education-and-qualifications-nostrification>. An overview of completed courses, with titles translated into Czech or English and certified by the translator, must also be provided.
- 3.2.5 Evidence of previous professional experience if available.
- 3.2.6 A list of published or unpublished works, or reviews thereof.
- 3.2.7 Language requirement for foreigners: Applicants intending to study the Czech programme (except citizens of the Slovak Republic) must attach an officially certified copy of a Czech language examination certificate (minimum B2 level).
- 3.3 The information provided in the application must be accurate and complete, and all required attachments must be included. Applications received after the deadline will not be considered.

Art 4. Entrance examination

- 4.1 The entrance examination is a selection process designed to identify suitable candidates for doctoral study. The Director of CTU KI appoints the examination committee. The entrance examination consists of:
- A technical discussion on the applicant's preliminary dissertation topic.
 - Assessment of the applicant's previous study results, experience, knowledge and professional activities.
 - Verification of the applicant's English language skills.
- 4.2 The verification of language skills is informative only and may be conducted separately.
- 4.3 The date and venue of the entrance examination are specified each academic year by *the Directive of the Director of CTU KI providing supplementary conditions*. In justified cases, the Director may set an alternative date; in such cases, the applicant will be invited to the examination at least three weeks in advance by letter.
- 4.4 If the maximum number of accepted applicants (10) is not reached in the first round, the Director of CTU KI may announce additional rounds.

Art 5. Announcement of results

- 5.1 Applicants will be notified of their admission or rejection immediately after the entrance examination or by registered letter within 30 days of the examination date. Admitted applicants will also be informed of the date of enrolment.

- 5.2 Applicants who have not yet completed their Master's degree at the time of application will receive an admission decision only after submitting a certified copy of their diploma and a certified copy of the diploma supplement. These documents must be submitted no later than the day of enrolment. Applicants who fail to do so will not be enrolled.
- 5.3 The results of the admission procedure will be published on the CTU Official Notice Board and on the CTU KI website (<http://www.klok.cvut.cz>).

Art 6. Payment instructions

- 6.1 The fee for the admission procedure may be paid by postal order, in cash, or by bank transfer to:
- KB Praha 6, account number: 19-5504300237/0100
- Variable symbol: 77777
- Specific symbol: Applicant's birth number (without the slash)
- 6.2 Bank and postal charges related to the payment are the responsibility of the applicant. The fee for activities connected with the admission procedure is non-refundable.

Art 7. Final provisions

- 7.1 Additional requirements may be specified in *the Directive of the Director of CTU KI providing supplementary conditions*.
- 7.2 The Conditions for Admission to the DSP conducted at the CTU KI, approved by the CTU Academic Senate on November 27, 2024, are hereby repealed.
- 7.3 In the case of any discrepancy between the Czech and English version, the Czech version shall prevail.