

**Czech Technical University in Prague
Klokner Institute**

REQUIREMENTS OF ADMISSION PROCEDURE FOR ACADEMIC YEAR 2024/25

Doctoral study program: **Structural materials, testing and reliability in civil engineering**

Classification of Education Fields (CZ-ISCED-F 2013): 0732 Civil Engineering

Study program code: P0732D260032

Carried out at CTU in Prague, Klokner Institute (hereinafter "CTU KI"), according to the CTU Study and Examination Regulations and the CTU Statute

Form of study:	full-time, part-time
Standard study duration:	4 years
Academic degree awarded:	doctor (Ph.D.)
Commencement of studies:	April 1 st , 2025
Application deadline:	March 12 th , 2025, 15:00

Requirements for admission:

1. Completing a university Master degree.
2. Submitting a written application according to the instructions provided below.
3. Documenting payment of the application fee.
4. Successfully completing the admission procedure.

Requirements for the application:

1. The applicant registers for studies at the CTU KI by submitting an "Application for admission to doctoral studies". The online electronic application (automatically sent to the study department of CTU KI with all uploaded attachments) is available at <https://prihlaska.cvut.cz>.
Alternatively, it is possible to print out the application for admission with all required attachments and submit these documents to the secretariat of CTU KI. The application for admission in a Word document is available on the website of the CTU KI <https://www.klok.cvut.cz/en/for-applicants>.
2. In the application, the applicant has to identify the anticipated topic of dissertation from the list published at <https://www.klok.cvut.cz/en/doctoral-studies/topics-of-doctoral-theses>.

The applicant must attach to the application:

1. Proof of payment of the application fee. The fee is CZK 950.
2. A brief CV.
3. Officially certified documents of education, i.e. a copy of the master's degree, diploma supplement or final state examination certificate, if the candidate already has it available.
4. If the applicant has achieved the required education level at a foreign university, he/she has to submit an officially certified copy of the Decision on Recognition of Required Education at a Foreign University (so-called diploma nostrification) in the Czech Republic, together with an officially certified copy of the nostrification supplement. Nostrification can be replaced by the validation of foreign university education and qualifications at CTU in Prague according to the instructions on cvut.cz/en/validation-of-foreign-university-education-and-qualifications-nostrification. Additionally, it is necessary to provide an overview of completed courses and translation of their names into Czech or English together with a translator's clause.
5. Evidence of previous professional experience if available.
6. List of published or unpublished works of the applicant, or reviews of these works.

7. Foreigners (apart from citizens of the Slovak Republic) intending to study the Czech program must also attach an officially certified copy of the Czech language exam (min. B2 level).

The information provided in the application must be complete and correct. The application must have all the required attachments. An application received after the application deadline will not be considered.

The deadline for submitting the application, including the necessary attachments, is March 12th, 2025, 3:00 p.m.

Entrance examination

Purpose of the entrance exam is to select appropriate candidates for doctoral studies. A committee for the exam is appointed by the director of CTU KI. The entrance exam consists of:

- Technical discussions on a preliminary topic of the dissertation.
- Assessment of the results of previous studies, experience, knowledge, and professional activities of the applicant.
- Verification of the applicant's skills in the use of English.

The verification of language skills is informative, and this part of the admission procedure can be held separately.

The entrance exam will take place on March 26th, 2025 from 9.00 AM in the building of the Klokner Institute. In justified cases, the director of CTU KI may set an alternative date for the entrance examination. In this case, the candidate is invited to the entrance exam via a letter at least three weeks before the exam.

If the number of accepted applicants (max. 10) is not met in the first round of the admission procedure, the director of CTU KI may announce additional rounds of the admission procedure.

Notification of the results of the admission procedure

The decision on admission or non-admission will be given to the applicant after the entrance examination or sent within 30 days from the date of the examination by letter. At the same time, an invitation to enroll in the study will be sent to an accepted candidate. An applicant who does not have a completed master's degree at the time of application will be issued an admission decision only after delivery of a certified copy of the diploma and a certified copy of the diploma supplement, which the applicant will deliver as soon as possible, no later than in the day of enrollment. An applicant who fails to submit this document by the date of enrollment will not be accepted for the study.

The results of the admission procedure will be published on the Official Board of CTU KI and on the website of CTU KI <http://www.klok.cvut.cz>.

Organizational guidelines

The application fee can be paid by cash, money order or bank transfer to the account:

KB Prague 6, account number: 19-5504300237/0100

Variable symbol: 77777

Specific symbol: social security number of the applicant without a slash

Bank and postage fees associated with the payment are always paid by the applicant. The application fee is non-refundable.

In compliance with § 58 (4) of the Act N. 11/1998 Sb., on higher education institutions and on amendments and supplements to some other acts (the Higher Education Act), as amended and art. 11 (1) bb) of the Status of the CTU in Prague is determined a fee in the amount of CZK 500,- for studies in a study program in a foreign language. The fee is for the summer/winter semester of the academic year.

prof. Ing. Jiří Kolísko, Ph.D.

Director of Klokner Institute, Czech Technical University in Prague

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Approved by the Academic Senate of the Czech Technical University in Prague on: 27.11.2024